

Birkdale North School
Board Meeting Agenda
Wednesday 21st June, 2023, 6:00 pm
Birkdale North School Staff Room

Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: 6.03pm Karakia Tīmatanga Tuia ki runga Tuia ki raro Tuia ki waho Tuia ki roto Tuia te here tāngata Ka rongō te pō Ka rongō te ao Haumi e, hui e, tāiki e	
Attendees	Present: Greg Ratcliffe, Matt Elliott, Tania McBeth Stanton, Robin Sharrock, Jan McDonald In attendance: Taryn Waddel (Secretary) Apologies: Anne-Marie, Liz Tay Guests: 2 members of the public	
Declaration of Conflict of Interest	None	

Approval of Previous Minutes	Minutes to be approved:	Motion: That the minutes from the meeting held on 5th April, 2023 be passed as true and correct. Moved: Matt Second: Rob Carried
Principal		
Principal's Report Monthly Principal's Report Finance committee Property Committee Health and Safety Committee	Jan highlighted the extra pressures on staff at the moment due to a lack of teachers, lack of relief teachers, and the amount of teachers on sick leave throughout the country. Defibrillators were discussed and whether our school should have one onsite.	Motion: That the board adopts the principal's report and the tabled meeting minutes of the Health, Safety and Wellbeing Committee, the Finance Committee, and the Property Committee; and approves all the recommendations contained therein. Moved: Jan Second: Tania Carried Action: Provide information about what is required to obtain a defibrillator for the school and confirmation about where defibrillators are located in our local area.
ESOL report	Thank you to Anne-Marie for all her work providing the report and for all her efforts to acquire ESOL funding.	
Strategic Decisions/Policy/Discussion		
General		

<p>Item Sun Protection Committee tree planting proposal</p>	<p>Thank you to Tania and Matt for all their work on this project so far</p>	<p>Motion: That the Board approves the tabled plan from the Sun Protection Committee including its quotes for trees plus 20% to allow flexibility (max spend \$4,000.00 incl GST)</p> <p>Moved: Greg Second: Rob Carried</p>
<p>Correspondence In/Out</p>	<p>E-resolutions</p>	<p>Following discussions with the school SLT and informal discussions with the other board members it has been suggested that the board meeting dates be rescheduled to better suit the needs of our school for the remainder of the year.</p> <p>Therefore I propose the following motion,</p> <p>Motion: The board approves the below meeting dates for 2023</p> <p>7th June 30th August 22nd November</p> <p>Moved: Greg Ratcliffe Carried - Unanimous decision reached 4th May</p>
<p>In-committee (When required)</p>		
<p>Current meeting - None</p>		

Urgent in-committee meeting held 13/06/2023 to discuss confidential matters that needed urgent attention but were not addressed due to the postponement of the June 7 board meeting.		Motion: That the minutes from the in-committee meeting held on 13 June 2023 be passed as true and correct. Moved: Matt Second: Jan Carried
Agenda items 1. Student matter	Confidential content that would identify a student	
2. Ombudsman investigation	Confidential content relating to an ongoing Ombudsman investigation	Motion: - That the board delegates all responses to the ongoing Ombudsman investigations to the Communication Committee. Moved: Greg Carried: all
3. Ombudsman Response Committee Although not confidential, this item needed urgent attention to meet deadlines and was therefore covered at this meeting. Here is the minute and related motions.	The Ombudsman Response Committee has been formed to respond to the Ombudsman's final opinion re case 602061 - complaint Official Information Act 1982 (OIA) investigation: Delay in making decision on five requests for information	Motion: That the Board approves the Ombudsman Response Committee terms of reference Moved: Greg Carried Motion: That the board approves Greg Ratcliffe and Liz Tay to be the Ombudsman Response Committee members Moved: Greg Carried
Agenda Items For Next Meeting		
Confirmation of next meeting	Wednesday 30th August	
Meeting Closure	Karakia Whakamutunga Kia tau iho ki a tātou katoa te rangimārie,	Closing Prayer May peace, kindness and love

Karakia Whakamutunga	te manaakitanga me te aroha, Tuturu whakamaua kia tīna, TĪNA! Haumi e, hui e, tāiki e.	settle upon us all. We affirm our intentions! We gather together in agreement.
Meeting Closure	Meeting closed: 6.26pm	