

Topic and Background	Discussion	Action / Decision At the Meeting
<b>Administration</b>		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: 6:15pm  <b>Karakia Tīmatanga</b>  Tuia ki runga Tuia ki raro Tuia ki waho Tuia ki roto Tuia te here tāngata Ka rongō te pō Ka rongō te ao Haumi e, hui e, tāiki e	
Attendees	Present: Greg Ratcliffe, Brooke Matthews, Alan Curtis, Maud Chatras, Lisa Ellsworth, Matt Elliott, Mikael Boulic, and Jan McDonald  In attendance: Anne-Marie Wrightson (Secretary)  Apologies:  Guests: 2 guests	

Declaration of Conflict of Interest	None	
<b>Approval of Previous Minutes</b>	Minutes to be approved:	<b>Motion:</b> That the minutes from the meeting held on 16 June 2022 be passed as true and correct.  Moved: Greg Carried
	<p>Discussion</p> <p>Maud feels it would be valuable to move from 58 seats to 75 - 80 seats as a maximum. Currently we have 51 students. She believes this could help in the school. 3 classes in EDN would allow fewer levels in a class.</p> <p>Enrolments for 2023 are open now. The ballot for the Special Program will be in September. A question was asked if it was thought that 20 students could enrol in the next 3 weeks. We need to consult with our local community in advance of growing the special program. We don't have the capacity to make this decision at this point for a variety of reasons discussed. What action needs to be taken next?</p> <p>The Special Program EDN is not a priority of the NZ Government. Learning at school in French in NZ is a bonus rather than a right in NZ. The Special Program can cause some animosity in the local community. Having the EDN unit is tricky administratively in a relatively small school. As Board members we are here for the whole school first. The Board can revise the CAP at the proposed time. Also, the school needs to seek some Community consultation. It was suggested that a one page communication around</p>	<p><b>Motion:</b> Maud would like to move a motion to add to the agenda the revision of the numbers of seats for the Special Program EDN for 2023.</p> <p>Moved: Maud Chatras Seconded: Alan Curtis</p>

	reasons for the cap being a certain size may improve understanding of the complexities involved.	
<b>Principal</b>		
<b>Principal's Report - 10 minutes</b> Monthly Principal's Report Finance committee Property Committee Health and Safety Committee	The Principal's report has been shared in the supporting docs for Board members. Committee Reports for Finance, Property and Health and Safety are also in the supporting docs. Question - Is BNS ready in the event that the school needs to go into lockdown? Assurance was given that we are as prepared as we can be in this regard. Some parents may value additional support with using the devices in this situation. Discussion on purchasing chairs for the staffroom and rationale for buying second hand good quality chairs. Query - of curtains in classes for heat factor.	<b>Motion:</b> That the board adopts the tabled principal's report and attached meeting minutes of the Health, Safety and Wellbeing Committee, the Finance Committee, and the Property Committee; also the board approves all of the recommendations contained therein.  Moved: Greg Carried  <b>Action</b> - The principal can report back to the Board at some stage on the curtains for the windows.
<b>Strategic Decisions/Policy/Discussion</b>		
<b>Item</b> Mid year data	The mid-year data was added to the supporting documents for Board members to read prior to the meeting. Discussion - How do we change the data to improve outcomes for Māori and Pasifika students? What is happening in the Kāhui ako across our community?	<b>Actions</b> 1. The SLT will follow up on whether BNS is eligible for a free lunch program. 2. SLT will take time to briefly respond in writing to some of the points discussed around the mid-year data.

	<p>How do we help meet all of the students' needs and remove barriers?</p> <p>Suggestion - Perhaps the school could increase reading practice for students by having 'reading nana's' listening to students read?</p> <p>Some initiatives between senior students / college students / and primary students were discussed.</p>	
<b>General</b>		
<p><b>Item</b></p> <p>Change of next meeting date; 22 September</p>	<p>Brief Discussion of the next meeting of the Board.</p> <p>There will be correspondence on this before making a decision.</p> <p>The community will be informed in due course.</p>	<p><b>Motion:</b> That the Board approves the next meeting date of 22th September 2022</p> <p>Moved: Greg</p> <p>Not resolved</p>
<p><b>Item</b></p> <p>Church car park</p>	<p>No discussion</p>	
<p><b>Item</b></p> <p>Cohort entry</p>	<p>Discussion about advantages and /or disadvantages of Cohort entry.</p> <p>Question - is Cohort entry something the school has ever considered? Yes.</p> <p>The fact that we are a small school means cohort entry doesn't work so well for us. We don't have big groups of children that we are bringing in. 5 year old students are able to visit beforehand to help to settle in. This needs to go to consultation before the decision is made. Cohort entry can cause financial</p>	

	hardship on some families if they need to wait before their child can start school.	
<b>Item</b> Public attendance via Zoom	Discussion Many parents would like to come to the meetings and Zoom could help parents hear what's going on. Another view is that this would not give the meeting the respect it deserves. Everybody has to make the effort to be at a meeting and the door is always open. Making it virtual removes the mana of the meeting. If people are interested they need to make the effort to come and be at the meeting. It's hard to capture everything on Zoom. This is a very passive way. The issue of being recorded arises.	
<b>Item</b> End of three-year term; reflections	We had an amazing team on the Board and have worked very hard. Jan feels that the Board has worked hard and has been very supportive. We have to be careful that the Board members make an effort to support the whole school. Thank you to members of the Board, especially the Board Chair for his leadership of the board, which has benefitted the school. Thank you for Jan's role as principal and her work on the Board. Special thanks to Alan for his contribution to the Board, of his time, knowledge, and wairua.	

	Thank you to all the Board members.	
<b>In-committee (When required)</b>		
	Moved In Committee at 8:03pm Moved out of In Committee at 8:21pm	The Board resolved to move “In Committee” under Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue.
Item 1: Personnel discussion		
Item 2: A matter the contents of which may be prejudice to individuals		
<b>Approval of previous in-committee minutes</b>	Minutes to be approved:	<p><b>Motion:</b> That the minutes from the in-committee meeting held on 24th March 2022 be passed as true and correct</p> <p>Moved: Greg      Carried</p> <p><b>Motion:</b> That the minutes from the in-committee meeting held on 5th May 2022 be passed as true and correct.</p> <p>Moved: Greg      Carried</p> <p><b>Motion:</b> That the minutes from the in-committee meeting held on 4th August 2022 be passed as true and correct.</p>

		Moved: Greg Carried
<b>Agenda Items For Next Meeting</b>		
Confirmation of next meeting	TBC	
Meeting Closure <a href="#">Karakia Whakamutunga</a>	<p><b>Karakia Whakamutunga</b></p> <p>Kia tau iho ki a tātou katoa te rangimārie, te manaakitanga me te aroha, Tuturu whakamaua kia tīna, TĪNA! Haumi e, hui e, tāiki e.</p>	<p><b>Closing Prayer</b></p> <p>May peace, kindness and love settle upon us all. We affirm our intentions! We gather together in agreement.</p>
Meeting Closure	Meeting closed: 8:22pm	