

Birkdale North School
Board Meeting Minutes
Wednesday 21st February 2024 at 6:00 pm
Birkdale North School Staff Room

Topic and Background	Discussion	Action / Decision At the Meeting
Welcome		
Welcome, Karakia Introductions/ whakawhanaungatanga - Chair	Meeting Opened: 6:04 pm Karakia Tīmatanga	Whakatauki: He taonga rongonui te aroha ki te tangata. <i>Goodwill towards others is a precious treasure.</i>
Attendees	Present: Alan Curtis, Tania McBeth - Stanton, Jan McDonald, Anne-Marie Wrightson, Liz Tay, Matt Elliott and Rob Sharrock In attendance: Secretary - Anne-Marie (Acting) Apologies: None	
Register of Interests	Tabled	Amendments?
Confirmations	<ul style="list-style-type: none"> ● Board Work Plan for 2024 - confirmed. ● Code of conduct - confirmed. ● Delegations - agreed that the current Schedule of Delegations is kept as it is. This will be signed with the principal; agreed that the Board chair will be responsible for communications; delegate to Tania to be a member of the finance committee with the principal; Credit card statements will be signed off by the Board Chair at the Board Meeting; Health and safety will be discussed in weekly meetings with the principal and the caretaker; disciplinary committee -all members of the board with the exception of the principal and a minimum of 2 	

	<p>people; sun safety committee -it would be great to have this continue; property committee -</p>	
Monitoring		
Principal's report	<ul style="list-style-type: none"> • Strategic Direction • Variance report <p>The above documents were shared and discussed.</p>	<p>Motion: The Board approves the Strategic Plan for 2024.</p> <p>Moved: Alan Seconded: Tania Carried: All</p> <p>Motion: The Board approves the expenditure of \$10,000 for the stands for the 4 new Promethean Panels.</p> <p>Moved: Tania Seconded: Liz Carried: all</p> <p>Motion: The Board approves the expenditure of \$9,000 for the sign with the new school logo.</p> <p>Moved: Tania Seconded: Liz Carried: all</p>
New Board Member	A selection or a by-election process.	<p>Motion: That we will replace our retired Board member by selection.</p> <p>Moved: Matt Seconded: Liz Carried: all</p>
Acknowledgement of our Staff Member	The Board would like to acknowledge the work that Mrs Metcalfe does at our school and thank her for her relieving in all classes across the school.	
In-committee (If required)		
	<p>Public excluded at 7:42 pm Moved out of public excluded at 7:48 pm</p>	<p>Motion: That the Board resolves to move "In Committee" under Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue.</p>

		Moved: Alan Carried - all
Administration: 1. Confirmation of minutes 2. Correspondence (if any) 3. Confirmation of next meeting	Next meeting: Wednesday 3rd April 2024 Dates - Term 1 - 21 Feb, 3 April Term 2 - 15 May, 26 June Term 3 - 7 Aug, 18 Sept Term 4 - 23 Oct, 27 Nov (new date)	Motion: That the minutes from the meeting held on 17th January 2024 be approved as true and correct. Moved: Alan Second: Rob Carried: all
Agenda Items For Next Meeting	Meeting attendance fees Annual report for audit	
Meeting Closure	Karakia Whakamutunga	
Meeting Closure	Meeting closed: 8:00pm	