

Birkdale North School
Board of Trustees Meeting Minutes
Thursday 23rd April 2020, 8:00pm
Zoom meeting online

Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: 8.06pm	
Attendees	Present: Greg, Jan, Guillaume, Tui, Mikael, Yvonne, Anne-Marie, Soazik Apologies: Matt Guests: None No-Show: No one	
Declaration of Conflict of Interest	None declared	
Approval of Previous Minutes	Minutes to be approved: It would be good to remove items from the minutes that haven't been discussed, before they are added to the website. Add 'Not discussed' or 'To be discussed at the next meeting'.	Motion: That the minutes from the meeting held on 26th February 2020 be passed as true and correct. Moved: Greg Second: Carried: All

<p>Financial Report - 10 minutes</p> <p>Monthly review of the financial report, financial statements and creditors.</p>	<p>Discussed some of the items briefly.</p>	<p>Motion: That all lawful creditors be paid and that the financial report for February 2020 and March 2020 be approved.</p> <p>Moved: Greg Second: Carried: All</p>
<p>BNS Draft Budget for 2020</p>		<p>The Board passed the motion unanimously by email to approve the draft budget.</p>
<p>Principal</p>		
<p>Principal's Report - 10 minutes</p> <p>Monthly Principal's Report</p>	<p>Jan gave an update on what's been happening in the last 4 weeks, including planning, preparation and communications. The arrangement for managing alert level 3 schooling was briefly discussed. The MOE has very strict guidelines about this. Distance and online learning will continue for the students learning from home. The intensity of on-line learning can become a bit much some of the time. Jan is well aware of this issue and the importance of having a variety of lower intensity choices. The resources being offered by BNS are outstanding.</p> <p>The Board of Trustees would like to acknowledge and thank the principal and the staff for their work throughout the Covid 19 lockdown over the past month. The planning for learning at home is much appreciated and there has been clear communication from the principal.</p>	<p>Motion: That the Principal's report be adopted.</p> <p>Moved: Greg Second: Carried: All</p> <p>Action:</p>
<p>Health and Safety</p>		
<p>Any issues to raise?</p>	<p>The issues related to Health and Safety were discussed in the Principal's report.</p>	

General		<p>Motion: That the Board...</p> <p>Moved: Second: Carried:</p>
<p>Item Data</p>	<p>School Data for the End of 2019 was presented by the Principal.</p> <p>The breakdown of the data was discussed. The level of oral language is a significant factor in the level of early literacy - reading and writing levels.</p> <p>Discussion of the Data and what trends we can see. Below each set of Data in Reading, Writing and Mathematics there was a further discussion of some of the details for each curriculum area.</p> <p>The data shows us a picture of where we are and what we can do to support our learners. Maths problem solving in professional development has been a focus, which has changed teaching approaches.</p> <p>Reading data tells an interesting story increasing over the years moving towards Year 6.</p> <p>Could we have the data to show English speaking families versus families where more than one language is spoken at home?</p> <p>We use the National NZ Curriculum Level in this data. At Richmond Road School a few years ago they created a bilingual graph for reading and writing with a wider band of what is considered 'at the expected level'.</p> <p>John Mccaffery (University of Auckland) may have some information that we could ask to have shared</p>	

	<p>with us that could be relevant to our bilingual learners' data.</p> <p>We could present more information to clarify the specific context of Birkdale North School and what success at our school looks like.</p> <p>Perhaps Jan could add a dialogue at the bottom of this commentary to include more information about how children are managing socially and emotionally and recognising the gains they have made in areas other than academic.</p> <p>Within our school setting we need to consider the world view of the families, their home circumstances and be culturally responsive in our teaching.</p> <p>We are able to use our data to see where we need to focus our energy.</p> <p>Consider whether the extra support that is being given to the students is sufficient for the need. Some additional support accelerates students but their improvement within a level doesn't always show up on the data. The students may move within a level and this does not always show on the data.</p> <p>Transient students who move schools often face learning challenges and we see a group of these students at BNS.</p> <p>Especially in our current Covid 19 situation, our families are impacted due to managing learning from home, their own work and financial pressures.</p>	
In-committee (When required)		

Approval of previous in-committee minutes	Due to online meeting, approval of in-committee minutes will carry over until appropriate	
Did not have an In Committee Meeting		
Agenda Items For Next Meeting		
Confirmation of next meeting	Thursday 28th May, 2020	
Meeting Closure	Meeting closed: 9:27 pm	