

Birkdale North School
Board of Trustees Meeting Minutes
Thursday 24th September 2020, 6:00pm
Birkdale North School Staff Room

Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: X:XXpm	
Meeting overview and rules - Chair		
Attendees	Present: Apologies: Guests: No-Show:	
Declaration of Conflict of Interest		
Presentations	Include any presentations here if applicable	
Approval of Previous Minutes	Minutes to be approved:	Motion: That the minutes from the meeting held on the 30th of July 2020 be passed as true and correct. Moved: Second: Carried:

<p>Financial Report - 10 minutes</p> <p>Monthly review of the financial report, financial statements and creditors.</p>		<p>Motion: That all lawful creditors be paid and that the financial report for July and August 2020 be approved.</p> <p>Moved: Second: Carried:</p>
<p>Principal</p>		
<p>Principal's Report - 10 minutes</p> <p>Monthly Principal's Report</p>		<p>Motion: That the Principal's report be adopted.</p> <p>Moved: Second: Carried:</p> <p>Action:</p>
<p>Strategic Decisions/Policy</p>		
<p>Item</p> <p>Policy review: Child protection Appointment procedure Learning support</p>		<p>Motion: That the Board...</p> <p>Moved: Second: Carried:</p>
<p>Item</p> <p>Adopt board work plan for 2021</p>		
<p>Strategic Discussion</p>	<p>Exploration of special issue or project (e.g. budget, principal performance agreement/ appraisal, delegations)</p>	
<p>Item</p>		

Review of strategic aims for 2021		
Health and Safety		
Any issues to raise?		
General		Motion: That the Board... Moved: Second: Carried:
<p>Item</p> <p>Annulment of resolution from 2/5/19</p> <p>Motion: The Board will develop a model/policy document for EDN in consultation with the community, MoE, NZSTA, & FRENZ with a commitment to having a final document by the end of 2019.</p> <p>Moved: SH Second: AE Carried: All</p> <p>Action: JM, SH, AE & AMW to attend community meeting Tuesday 7th May 6:30pm and feedback to Board for next meeting</p>		
<p>Item</p> <p>Māori / Pacific Island focus (culturally responsive as a school)</p>		
<p>Item</p>		

Critical correspondence in / out	<p><i>Only address important correspondence relevant to the Board meeting. Secretary to identify items prior to meeting if possible.</i></p> <p><u>Correspondence in:</u></p> <p><u>Correspondence out:</u></p>	
In-committee (When required)		
Approval of previous in-committee minutes	Minutes to be approved:	<p>Motion: That the minutes from the in-committee meeting held on xxxx be passed as true and correct.</p> <p>Moved: Second: Carried:</p>
	Moved In Committee at XX:XX Moved out of In Committee at XX:XX	The Board resolved to move “In Committee” under Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue.
Action Tracking	Review of the Board Activity Tracker	
Agenda Items For Next Meeting		
Confirmation of next meeting	Thursday XX XXXXXX, 2019	
Item 1		

Meeting Closure	Meeting closed: XX:XX pm	
-----------------	--------------------------	--